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<b>OPERATIONAL POLICY:</b>	<b>REGULATION, POLICY &amp; PLAYING RULE PROPOSALS</b>
<b>DATE ISSUED:</b>	<b>FEBURARY 27, 2010</b>
<b>LAST UPDATED:</b>	<b>DECEMBER 3, 2024</b>

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## **POLICY STATEMENT**

Recommendations for amendments to the Hockey Alberta Regulations, Policies or Hockey Canada Playing Rules can be submitted by Member Organizations, Operational Committees and Hockey Alberta Employees. Submitted recommendations will be reviewed to ensure that, before a decision is made, all information required to make an informed decision has been gathered.

## **TIMELINES**

Proposals to amend the Hockey Alberta Regulations or Policies will be considered annually. To be considered for the next subsequent season, a proposal must be submitted by **February 28**. Final decisions on Regulation and Policy change proposals will be completed and communicated to the affected Member Organizations by **April 30**.

Proposals for changes to the Hockey Canada Playing Rules must be submitted to Hockey Alberta by **March 31** (NOTE: Hockey Canada only reviews proposals every second year to consider them for a rule-change year). Hockey Alberta will determine which recommendations will be submitted to Hockey Canada for consideration.

The timelines and protocols outlined herein have been developed to enable the organization to thoroughly review submissions, make informed decisions and to communicate changes and the implementation process to members and other stakeholders well in advance of the new season starting.

NOTE: Depending on the complexity of a recommendation, the process may not be able to be completed for the next season.

## **RECOMMENDATION PROCESS FOR MEMBERS**

Any Member in good standing is eligible to submit a proposal for change to a Hockey Alberta Regulation, Policy or Hockey Canada Playing Rule, provided that the change is for their respective stream/ level of hockey. Member organizations operate within the following streams/ levels:

- a. Minor Hockey Association
- b. Senior or Junior League
- c. Accredited School
- d. Recreational or Pond Hockey Program
- e. Para Hockey Program

All proposals must be submitted using the submission forms located on the Hockey Alberta website. Each form must be completed in its' entirety and must include detailed rationale for the proposed change.

- [Hockey Alberta Regulation Amendment Form](#); or
- [Hockey Canada Playing Rule Proposal Form](#)



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## RECOMMENDATION PROCESS FOR HOCKEY ALBERTA COMMITTEES AND EMPLOYEES

Hockey Alberta Operational Committees and employees can submit proposals for change to a Hockey Alberta Regulation, Policy or Hockey Canada Playing Rule, provided that the change is for the respective stream/ level of hockey they are engaged in.

All proposals must be submitted using the submission forms located on the Hockey Alberta website. Each form must be completed in its' entirety and must include detailed rationale supporting the proposed change. In advance of submitting a recommendation, Operational Committees and Employees are required to complete a consultation process with the Members and key stakeholders from the same stream/ level of hockey to obtain feedback about the proposed change. The feedback must be included with the submission.

- [Hockey Alberta Regulation Amendment Form](#); or
- [Hockey Canada Playing Rule Proposal Form](#)

## REVIEW AND CONSULTATION PROCESS

As part of the review process for all Regulation and Policy change proposals, Member Organizations from the same stream/ level of hockey will be informed, consulted and/ or engaged prior to a decision being made. Any consultation or engagement process with the Members may include open calls for feedback, surveys, meetings, focus groups, votes, etc. All feedback obtained through the review process will be considered in the final decision.

Regulation and Policy change proposals that have been submitted by a Member Organization will be circulated to the Members from the same stream/ level of hockey by **March 15**, providing them with an opportunity to review each proposal and submit feedback to Hockey Alberta by **March 31**.

Regulation and Policy change proposals that have been submitted by an Operational Committee or Employee must have included feedback from Members of the same stream/ level of hockey with the proposal.

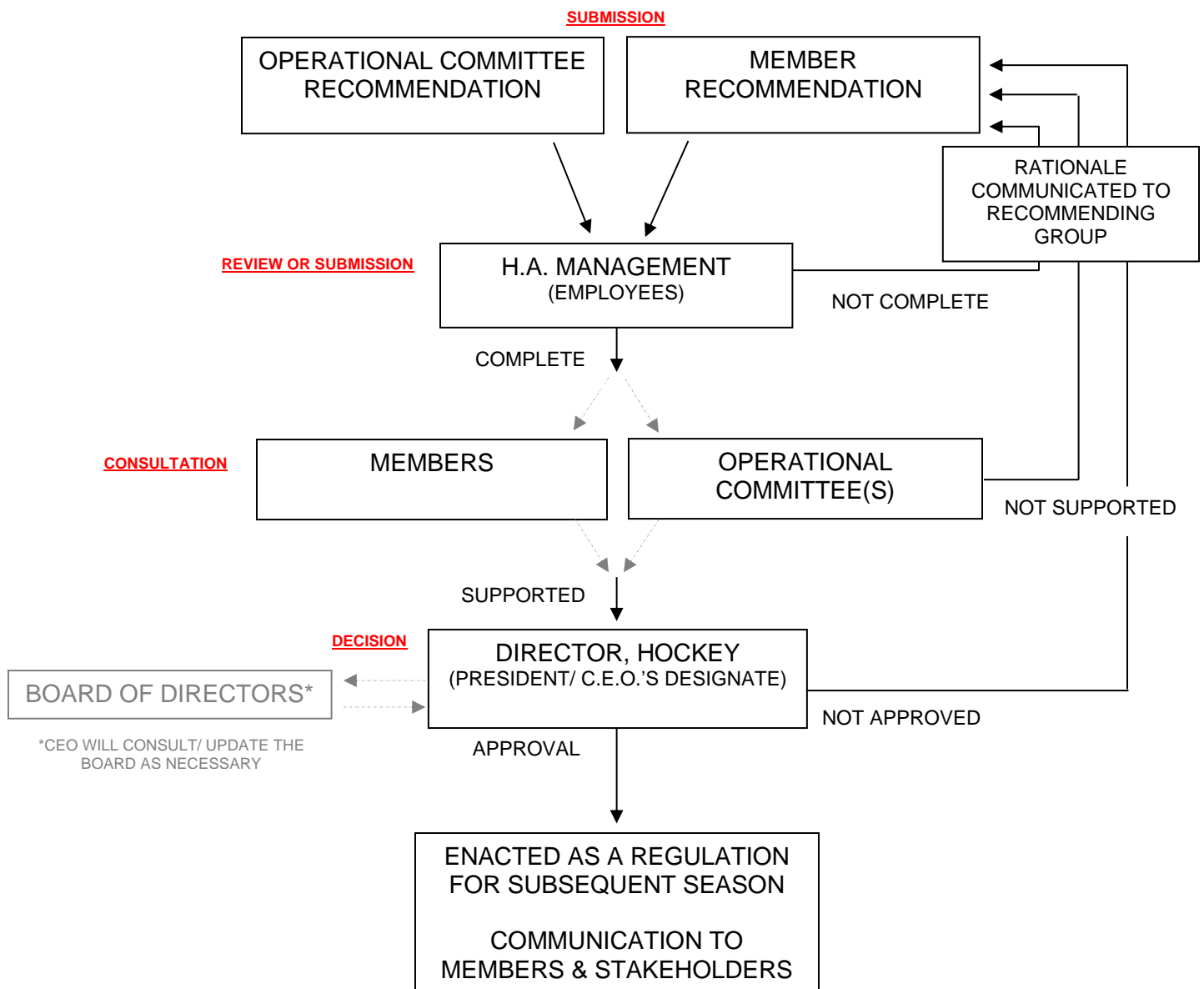
## DECISION-MAKING PROCESS

Decisions related to proposed changes to Hockey Alberta Regulations, Policies, and Hockey Canada Playing Rules lie with Hockey Alberta's Director - Hockey, under the authority of the President/ CEO. The Director – Hockey will utilize Hockey Alberta's Management and Operational Committee structure to inform final decisions through their thorough review of proposals, the gathering of feedback and recommendations.



## PROCESS FOR HOCKEY ALBERTA REGULATION AMENDMENT PROPOSALS

*A PROPOSAL CAN BE INITIATED AT THE 'MEMBER RECOMMENDATION' LEVEL,  
THE 'H.A. MANAGEMENT' LEVEL, OR THE 'OPERATIONAL COMMITTEE' LEVEL*





## PROCESS FOR HOCKEY CANADA PLAYING RULE PROPOSALS

A PROPOSAL CAN BE INITIATED AT THE 'MEMBER RECOMMENDATION' LEVEL, THE 'OPERATIONAL COMMITTEE' LEVEL, OR THE 'H.A. MANAGEMENT' LEVEL.

