

## Job Purpose

Keeping participants safe is one of the most important aspects in the game of hockey. The Team Safety Person plays a significant role in assuring that participants are kept safe during all hockey activities by identifying and managing risks, leading injury management, and championing a safe environment within the team and organization. This position supports the Head Coach.

## Duties and Responsibilities

### Risk Management

- Implement an effective risk management program striving to prevent injuries during all team activities
  - Identify risks
  - Determine the potential impact of a risk
  - Identify a strategy to manage the risk
- Coordinates plans in conjunction with team officials and ensures overall supervision of the team

### Injury Management

- Develops and Practices the team's Emergency Action Plan (EAP) with support from other team officials
- Collects and maintains accurate medical information files on all players and team officials, ensuring they are available at all team activities
- Implements the team's Emergency Action Plan (EAP) when necessary
- Manage minor injuries according to basic injury management principals and refer to medical professionals when necessary
- Recognize significant and life threatening injuries and be prepared to deal with serious injuries
- Recognize injuries that require a player to be removed from an activity and refer to medical professionals
- Completing the Hockey Canada Injury Report form on behalf of the team for all injuries and ensuring it is submitted to the local association and Hockey Alberta
- Coordinate and ensure proper return to play protocol is followed before a participant returns to team activities in conjunction with medical professionals
- Ensure all return to play steps are documented and submitted to the local association
- Maintain a player injury log and submit it to the local association
- Ensures and maintains a fully stocked first aid kit is present at all team activities

### Leadership

- Promote a healthy lifestyle with all participants by being a good role model by educating participants regarding hygiene, performance enhancing substances, drug and alcohol abuse, nutrition, and hydration
- Promote proper conditioning, warm up and cool down techniques as effective methods of injury prevention
- Promote and reflect the values of Fair Play and strive to instill these values in all participants and others involved in amateur hockey
- Ensure that all players are provided with meaningful opportunities and enjoyable experiences free from physical and/or emotional maltreatment
- Facilitate communication with players, coaches, parents, physicians, therapists, paramedical personnel, officials, and other volunteers regarding safety, injury prevention, and player's health status

### Other Safety Responsibilities

- Conduct regular checks of player's equipment to ensure proper fit, protective quality, and maintenance and advising players and parents regarding selection or replacement of equipment
- Act as safety person if the other team's safety person is not present
- If the home team, take the lead should a on ice official be injured

### Qualifications

The ideal candidate for a team safety person would have experience in athletic therapy, health care, safety, or similar a profession however the minimum qualifications include:

- Must take the Hockey Canada Safety Program
- Must take the Respect in Sport Activity Leader Program
- Must have strong communication skills
- Must be well organized